

Using Online Czech Records/Třeboň Regional Archives

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1. Hello and welcome. My name is Sylvie Pysnak, and this presentation is part of the series on Using Online Czech Records.
2. Today we will focus on how to access and search the collections of digitized vital records from the State Regional Archives in Třeboň. This service is provided free of charge and no registration is required. However, a registered user can enjoy additional privileges such as the print/export feature and sharing data with other users through profile and bookmarks.
3. Enter the website address as shown on your screen into the address bar of your internet browser. This is the welcome page of the archives. Your choice of language is Czech, German, or English. This welcome page should come up in English but if not you can change the language to English by clicking the “EN” abbreviation at the bottom right corner of the page. Please note that welcome page only stays up on the screen for about 5 seconds and then it disappears and is replaced by the “Introduction” page. If you were not able to change the language on the welcome page you may still do so on the “Introduction” page. If you click on the photograph you will be taken to the “Introduction” page right away.
4. This is the “Introduction” page of the archives. If you did not yet change the language, you can do so now at the top right corner of the page. You can register for an account by clicking the “User login” at the top right corner of the page. A list of the digitized material is found on the left side of the page.
5. Here is the list of digitized archival material available online. Click on the “Parish registers” to search the birth, marriage, and death records. You may also search the variety of feudal records under “Seigniorial Registers”. Seigniorial records include various lists of people created by the lord within a manor to record the events in the life of his subjects, for example, permissions to leave and orphan records. They are of particular worth in the absence of church records.
6. After you click on the “Parish Registers” you will have to select a religion from the list. If you are not sure of your ancestor’s religion, start by searching Roman Catholic records, because that was the predominant religion.
7. Now you will have to select a parish. Click on the beginning letter of the parish you wish to look at. You may do so on either alphabetical list. Both lists are identical.
8. Select the parish from either list.
9. This is the “Results” page. This page shows the registers that exist for the locality. The page is divided into three sections. The first section gives more details about the parish and registers; the middle section lists the registers that are available for research online. The last section lists the registers that are not yet available online due to the privacy laws. Let’s take a closer look at each section.
10. The first section will show you which localities jurisdictionally belonged to the parish, the time period that is available to search online, and an explanation of abbreviations and symbols.

11. The first column in the second section gives the type of the “Book” such as birth, marriage, death register or index. The years covered by the register or index follow in the next column. The third column specifies which localities are covered in individual books, in most cases it is the whole parish district. The last column contains various notes. Click on the “Book” that you want to see.

12. This section shows additional registers that exist for the parish but are not yet available online and where they are stored.

13. Here is the register. The register description is located above the register. There are two navigation bars located below the register. The page navigator is located just under the preview frames. The zoom navigator is located in the middle of the page under the register. There are also various icons on the right side below the register. Let’s take a closer look at each item.

14. Information located above the register identifies the register you are viewing. The page navigator enables you to change the page by clicking on single arrows on either side of the box, or by entering an image number, if known. Please note that the image number may not be the same as the register page number. The zoom navigator lets you zoom in and out by clicking the plus and minus signs or by using the zoom slider.

15. Hover your cursor over the individual icons to find out what additional features are available to you such as a link to the image, the Czech-English dictionary, or reading box, to name just a few. Please note that some icons are grayed which means that you can only use these features after you log in, for example the PDF Export/Print feature. Now you can start looking for your ancestors.

16. Digitized Třeboň archives records are also being made available through the FamilySearch Historical Record Collection. Enter the website address as shown on your screen into the address bar of your internet browser. This is the FamilySearch home page. Links to the Historical Record Collections are located on the left side of the page under “Browse by Location” next to the world map.

17. Click on the “Continental Europe” link.

18. Locate the links to the Czech Republic databases from the list or click on the “Czech Republic” link at the top left corner of the page.

19. Here is the list of current Czech databases available through FamilySearch.

20. An easy way to find Czech archives websites is through the FamilySearch Research Wiki. Click the “Learn” tab on familysearch.org.

21. Select “Research Wiki” at the bottom of the page.

22. Type “Czech Republic” into the search box.

23. Click on the link “Czech Republic” on the Search results page.

24. This is the Czech Republic home page.

25. In the contents box, select “Online Databases”, or scroll further down on the page until you see that heading.
26. Click on “Church Books from the Třeboň Regional Archives”.
27. This page contains a link to the online images and a brief description of how to access the records and search them.
28. In this presentation we have learned how to access the Třeboň archive online record collection, search for your parish, and select the appropriate register. We have also learned an easy way to find Czech archives websites through the FamilySearch Research Wiki.
29. Good luck using the digitized records of the State Regional Archives in Třeboň. You have completed the lesson. Please take a moment to complete a short survey to provide feedback on this lesson. Thank you!